

## **SOUTH (OUTER) AREA COMMITTEE**

**MONDAY, 4TH JULY, 2011**

**PRESENT:** Councillor R Finnigan in the Chair

Councillors Dawson, J Dunn, J Elliott,  
B Gettings, S Golton, T Leadley,  
L Mulherin, K Renshaw, S Varley and  
D Wilson

### **1 Declaration of Interests**

Councillor Leadley declared a personal interest in Agenda Item 12 Children and Young People Out of School Activities Evaluation 2010/11 due to his position as a Governor of Westerton Primary School. (Minute No 6 refers).

Councillors Elliott, Leadley and Varley declared a personal interest in Agenda Item 13 Outer South Well Being Budget Report as Members of Morley Town Council particularly in respect of Morley Town Centre Management Board, Morley Town Hall Alexandra Hall refurbishment, Morley Literature Festival and Morley Christmas Lights (Minute no 10 refers)

Councillor Leadley declared a personal interest in Agenda Item 13 Outer South Well Being Budget Report as Chairman of Asquith and Ingles NIP.(Minute 10 refers)

Councillor Leadley declared a personal interest in Agenda Item 14 Summary of Key Work as Chairman of Asquith and Ingles NIP , Chairman of Morley Town Council Planning Committee and Member of Morley Town Council.(Minute 11 refers)

Councillors Elliott Leadley and Varley declared a personal and prejudicial interest in Agenda Item 14, Summary of Key Work , due to a proposal for Morley Elderly Action(MEA) to retain an underspend from the Outer South Garden Maintenance Service 2010/11 to support an enhanced service delivery in 2011/12 as they are all Members of MEA. They left the room during the discussion and consideration of this application. (Minute No 11 refers).

Councillors Elliott Leadley and Varley declared a personal interest in Agenda Item 14, Summary of Key Work , as Members of Morley Town Council particularly in respect of Morley Literature Festival and Morley Town Centre Management Board (Minute No 11 refers).

### **2 Apologies for Absence**

Apologies were submitted on behalf of Councillor Bruce.

### **3 Minutes - 14 March 2011**

**RESOLVED** – That the minutes of the meeting held on 14<sup>th</sup> March 2011, be confirmed as a correct record.

### **4 Open Forum**

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, a member of the public raised the issue of Christmas Lights which would be addressed elsewhere on the agenda.

### **5 Notification of Appointment of Chair 2011/12 and Revisions to Area Committee Procedure Rules**

The Chief Officer, Democratic and Central Services submitted a report formally notifying Members of the appointment made by Council, at its Annual Meeting to the position of South (Outer) Area Committee Chair for the 2011/12 municipal year. In addition, the report also advised of the revisions agreed at the same meeting in respect of Area Committee Procedure Rules, specifically regarding the future appointment of Area Committee Chairs and the consideration of the minutes from Area Chairs' Forum meetings.

#### **RESOLVED –**

- (a) That the appointment by Council, at its Annual Meeting on 26<sup>th</sup> May 2011, of Councillor Finnigan to the position of South (Outer) Area Committee Chair for the duration of the 2011/2012 municipal year, be noted.
- (b) That the revised arrangements for the annual election of Area Committee Chairs, as approved by Council on the 26<sup>th</sup> May 2011 and as reflected within the amended Area Committee Procedure Rules, be noted.
- (c) That the revision to Area Committee Procedure Rule 6.7, as approved by Council on the 26<sup>th</sup> May 2011, which now requires the minutes from the Area Chairs' meetings to be formally considered by Area Committees, be noted.

### **6 Children and Young People Out of School Activities Evaluation 2010/11**

Further to minute 45 of the meeting held on 29<sup>th</sup> November 2010 the Outer South Cluster of Schools submitted a report which provided an interim evaluation of the Children and Young People Programme of Activities 2010-11.

The Chair welcomed Brenda Temple, Extended Services Adviser to the meeting.

**RESOLVED** - That the contents of the report be noted.

## **7 Area Committee Roles for 2011/12**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report presenting the meeting with a summary of Area Functions and Priority Advisory Functions for 2011/12.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- A summary of the delegated functions and priority advisory functions for Area Committees for 2011/12 (Appendix 1 refers)
- Details of the delegated functions and priority advisory functions for Area Committees for 2011/12 (Appendix 2 and 3 refers)

Tom O'Donovan , Area Management Officer presented the report and responded to Members' queries and comments.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That the summary of approved Area Functions and designated priority functions for 2011/12 be noted.

## **8 Outer South Area Committee Business Plan**

The South East Area Leader submitted a report proposing to replace the Area Committee's Area Delivery Plan with a new Annual Business Plan, the report presented a structure for the new business plan for Members to comment on and seeking Committee approval to its development.

Tom O'Donovan, Area Management Officer presented the report and responded to Members' queries and comments.

Councillor Neil Dawson requested a copy of the Area Delivery Plan 2008-11.

**RESOLVED –**

- (a) That the report be noted
- (b) That it be agreed that an annual Business Plan replaces the Area Delivery Plan and incorporates the Community Engagement Plan.
- (c) That the structure and content outlined in Appendix 1 be agreed.
- (d) That Ward Members be consulted.
- (d) That the Area Management Team continue to develop a Business Plan for the South (Outer) Area Committee and provide an update at the next meeting.

## 9 Delegation of Environmental Services Update

The Director of Environment and Neighbourhoods submitted a report on an update on progress towards the establishment of a new locality based Environmental Service and its delegation to Area Committees, including relevant information relating to the current review of street cleansing services.

Andy Beattie, Environmental Locality Manager for South East and Tom Smith (from October 2011) presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- The need to achieve the overall principles in order to work more effectively
- The need to recognise that quality was also important, together with addressing the level of supervision and monitoring
- The need to resolve such issues as frequency, litter bin provision, new developments, dialogue with police, education, enforcement, weeds , prioritisation (competing with other Areas for resources), non delegated issues such as grass cutting and refuse collection
- Including education and enforcement in the services included in the delegation.

### **RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That the report, and the intention to submit, for approval, a full Service Level Agreement to the September meeting be noted.

## 10 Well Being Report

The South East Area Leader submitted a report providing the following;

- Confirmation of the actual revenue spend in 2010/11
- Confirmation of the 2010/11 carry forward figure and 2011/12 revenue allocation
- An update on both the revenue and capital elements of the Area Committee's budget.
- a summary of revenue spend already approved for 2011/12.
- Details of projects that require approval.
- A summary of all revenue and capital projects agreed to date.
- An update on the Small Grants budget.

Tom O'Donovan , Area Management Officer presented the report and responded to Members queries and comments.

## **RESOLVED –**

- (a) That the report be noted.
- (b) That the position of the Well being budgets as set out in paragraph 3.0 be noted.
- (c) That the revenue amounts for 2011/12 as outlined in Appendix 1 be noted.
- (d) That the Well being capital projects already agreed as listed in Appendix 2 be noted.
- (e) That the Well being capital projects approved outside the Area Committee outlined in paragraph 3.3.3 be noted.
- (f) That the following project proposals be approved –
  - Christmas Trees and Lights 2011 - £10,890 revenue
  - John O Gaunt's Gardening Group - £1,139.93 capital
  - Alexandra Hall Improvements - £25,000 capital
  - Posts for Dog Fouling Signs - £284.80 capital
  - Rothwell Litterbins - £400 capital
  - Springbank Playing Fields - £2,000 capital
  - Victims Fund - £1,000 revenue
  - Rothwell Community Safety Projects - £3,995.78 revenue
- (g) That the unallocated balance of the revenue budget (£1,824) be reserved for Ardsley and Robin Hood Ward subject to an acceptable proposal from the Ardsley and Robin Hood Ward Members.
- (h) That the small grants situation in paragraph 5.1 be noted.

## **11 A Summary of Key Work**

The South East Area Leader submitted a report bring to Members' attention a summary of key work which the Area Management Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provided opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Tom O'Donovan, Area Management Officer presented the report and responded to Members' queries and comments.

## **RESOLVED –**

- (a) That the report be noted.
- (b) That the following Members be nominated to the Community Centres Sub Committee:
  - Councillor Mulherin
  - Councillor Wilson
  - Councillor Gettings

- Councillor Elliott
- (c) That Councillor Gettings be nominated as Chair of the Community Centres Sub Committee.
- (d) That the Terms of Reference for the Community Centres Sub Committee be agreed.
- (e) That the following Members be nominated to the Morley Town Centre Management Board:
  - Councillor Elliott
  - Councillor Finnigan
- (f) That Councillor Golton be nominated to the Corporate Carer's Group
- (g) That the following Members be nominated to the Cleaner Neighbourhoods Sub Group:
  - Councillor Dunn
  - Councillor Golton
  - Councillor Finnigan
  - Councillor Varley
- (h) That Councillor Finnigan be nominated as Chair of the Cleaner Neighbourhoods Sub Group
- (i) That Councillor Finnigan, as Chair of the Cleaner Neighbourhoods Sub Group be confirmed as the Environmental Champion
- (j) That the terms of reference for the Cleaner Neighbourhoods Sub Group be agreed.
- (k) That the recommendation from the Cleaner Neighbourhoods Sub Group in paragraph 6.6.5 of the report be noted.
- (l) That Morley Elderly Action retain the underspend figure from the Outer South Garden Maintenance Service 2010/11 to support an enhanced service delivery in 2011/12.

## **12 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report which outlined the procedure relating to local authority appointments to outside bodies and invited Members to consider making appointments to those outside bodies detailed within the report.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointment to Outside Bodies Procedure Rules (Appendix 1 refers)
- Appointments Schedule (Appendix 2 refers)

### **RESOLVED –**

- (a) That the report and information appended to the report be noted;

(b) That approval be given to the following Outside Body appointments being made for the 2011/2012 municipal year:

Morley Town Centre Management Board – Cllrs Finnigan and Elliott  
Morley Literature Festival Committee - Cllrs Elliott, Gettings and Varley  
Outer South ALMO Panel - Cllrs Dunn and Varley  
Divisional Community Safety Partnership - Cllr Dawson  
Area Children’s Partnership - Cllr Gettings  
Area Health & Social Care Partnership - Cllr Varley  
Area Employment, Enterprise & Training Partnership – Cllr Renshaw

### **13 Dates, Times and Venues of Future Meetings**

**RESOLVED** – That the Schedule of meetings for 2011/12 as set out on the agenda be agreed as follows;

- Monday 5 September 2011 Rothwell One Stop Centre
- Monday 17 October 2011 Thorpe Primary School
- Monday 5 December 2011 Drighlington Meeting Hall
- Monday 13 February 2012 Morley Town Hall
- Monday 26 March 2012 Rothwell One Stop Centre
- Monday 21 May 2012 Morley Town Hall

Members noted that a possible conflict with the meeting planned for 26 March 2012 and asked that it be arranged if required.